

SECRETARY-GENERAL - INTERNATONAL CONFEDERATION OF FULLBORE RIFLE ASSOCIATIONS (ICFRA)

ICFRA will need a new Secretary-General to take over the day-to-day running of the Confederation following the retirement of Phil Harrison which will become effective immediately following the World Long Range Rifle Championships being held in New Zealand in February 2019. The appointment is initially for four years, and is renewable. It is unsalaried, though a very modest honorarium is payable (currently £1250) which covers telephone, fax, e-mail and stationery and postage costs. Any other essential out of pocket expenses are refundable with receipts and are subject to prior Presidential approval, and the cost of the Secretary General's passage and accommodation for the Long Range and F-Class World Championships is jointly payable by ICFRA and the host NRA.

The Secretary General provides comprehensive business management and support service to the Confederation, its President and its Council, and is their Executive Officer. The Constitution provides for the optional appointment of a Treasurer: failing which the Secretary General may *either* be also appointed Treasurer, providing the necessary service himself *or* oversee the financial affairs of the Confederation receiving treasury services on an agency basis from a Member NRA. This last is the current situation with Accountancy and Treasury functions provided by the National Rifle Association of the United Kingdom. These arrangements will be subject to discussion with the new incumbent. The Secretary General also oversees the activities of the International Rules Review Group of which he may be (and currently is) a member: also of the activities of the ICFRA Webmaster.

The services provided by the Secretary-General include (but are not necessarily limited to):

1. Acting as Secretary to the General Assembly of the Confederation and its Council, minuting the Assembly Meeting. He/she records and promulgates the decisions of the Council, and is responsible for managing and facilitating all its day-to-day business.
2. Maintaining the various databases of the Confederation, principally the address and distribution lists.
3. Acting as principal professional adviser to the President and to Councillors on ICFRA Matters. Acting (as required) to advise host nations on any aspects of the hosting of ICFRA World Championships or other ICFRA Matches
4. Overseeing the Financial affairs of the Confederation as outlined above.

Apart from the quadrennial General Assembly of the Confederation or any Extraordinary Council Meetings which may be specially called, ICFRA business is conducted electronically. This means that the Secretary-General must be completely comfortable with e-mail communications, the Internet and the management of files held on a Personal Computer. He needs to be an energetic and determined correspondent.

One of ICFRA's main events is the quadrennial Long Range World Team Championship for the Palma Trophy together with the associated Individual and other World Championship events. There are also a quadrennial World Championship for F-Class Rifle Shooting and the Australia Match. Previous experience with, and involvement in any capacity in, these events is of very high importance in enabling the Secretary General properly to advise Councillors and Host Nations alike.

ICFRA is treated as the International Federation for Fullbore Shooting by the Commonwealth Games Federation, and hence is authoritatively involved in the management of the Commonwealth Games Fullbore Rifle event. ICFRA has a Commonwealth Committee whose Chairman will lead in such matters, but the Secretary General should be both sympathetic with, and responsive to, the needs of the Commonwealth Games. He may need to liaise with International Shooting Sport Federation (ISSF) representatives in the aspect of ICFRA's affairs.

ICFRA is also required under its constitution to promote common rules of shooting throughout the fullbore world. The International Rules have been completed and promulgated, but there will be a need to update and review the rules as experience with them develops, and to encourage all ICFRA Member Nations increasingly to adopt them. An interest in the rules for shooting and conditions of matches is important: the Secretary General is supported in these matters by the International Rules Review Group.

The ideal candidate therefore will be:-

- a. Experienced in the conduct of affairs of a shooting Governing body at National level, including Secretariat support,
- b. Knowledgeable about, and energetic in the use of, electronic means of communication and information management,

- c. A former (or current) FB shooter of International standing – preferably with overseas touring experience. This should include if at all possible one or more Palma Match,
- d. Of integrity, neutrality, standing and bearing sufficient to gain the respect of National Shooting Governing Bodies, their representatives and their elite competitors, and
- e. Above all, have a passionate interest in the sport of Long Range Target shooting and its long term international future.

Any candidate should note that the affairs of the Council are conducted in the English Language.

Those who wish to be considered for this appointment should in the first instance send their name and curriculum vitae (not to exceed one side of A4 paper) and a photo of themselves to the Secretary-General, Philip Harrison at 37, Haste Hill Road, Boughton Monchelsea, MAIDSTONE ME17 4LN, UK (or electronically to epjh762@gmail.com) by no later than 1st September 2018. Names and CVs will then be sent to the ICFRA Council for further deliberation.